



CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION

No.P-223/2020/CAPE/

Thiruvananthapuram
Dated 26.08.2020.

LIMITED TENDER

Sealed limited tenders are invited from the leading book sellers in Kerala for the supply of books to all colleges under Co-operative Academy of Professional Education (CAPE), Thiruvananthapuram viz, CE Muttathara, CE Pathanapuram, CE Perumon, CE Aranmula, CE Kidangoor, CEM Punnappa, CE Thalassery, CE Vadakara, CE Trikaripur from the date of acceptance of the quotation till one year at Co-operative Academy of Professional Education (CAPE) Head Office, Thiruvananthapuram for a period of one year from the date of execution of the agreement subject to the following terms and conditions.

The maximum rate of discount admissible to each of the categories mentioned below;

- A. Books in English
 1. Foreign Books
 2. Indian Edition of Foreign Books
 3. Indian Books
- B. Books in Malayalam and Other Indian Languages
- C. Govt. Publications (Central and State)
- D. Institutional Publications such as those of Universities Learned Societies etc.

For all the categories mentioned above the rate of discount for hard bound and paperback editions should be furnished separately.

General Conditions

1. Books should be supplied to the concerned libraries free of all delivery and postal charges
2. Payment of foreign currencies will be made at the exchange rate fixed by the 'Good Offices Committee' as on date of invoices.
3. The latest edition of books ordered should be supplied unless otherwise mentioned.
4. Time required for procuring and supplying books should be specified.
5. The price actually printed on the book or in its absence, the one shown in the catalogue or original invoice of the publisher or their sole distributors will be deemed to be the actual price of the book. Authentic documentary evidence in support of the actual price should be produced, if required for verification.
6. All the books in the supply order, other than out of print books must be supplied for effecting payment of bills. Publishers' letter should be produced in the case of out-of-print books.

Sealed quotation addressed to the undersigned should reach this office on or before 25.09.2020 at 12.30 pm. The envelop should be super scribed "Quotation No.P-223/2020 for Supply of Books".

Bond in stamp paper worth Rs.200/- should be enclosed with the quotation agreeing to follow the terms and conditions stipulated by the undersigned in regard to the purchase of books.

Sd/-
DIRECTOR

Approved for issue


Finance Officer, CAPE

(to be executed in Kerala stamp paper worth Rs. 100/-)

**Annexure
Agreement**

ARTICLES OF AGREEMENT executed on this the day ofTwo Thousand and Twenty BETWEEN THE DIRECTOR OF CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION (hereinafter referred to as the "the Director") of the one part and Shri..... (H.E. name and address of the tenderer) hereinafter referred to as "the bounden" of the other part.

WHEREAS in response to the notification No..... datedthe bounden has submitted to the Director a tender for thespecified therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the Director a sum of Rs..... as earnest money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the Government.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:-

1. In case the tender submitted by the bounden is accepted by the Director and the Contract for is awarded to the bounden, the bounden shall within seven days of acceptance of his tender execute an agreement with the Director incorporating all the terms and conditions under which the Director accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract the Director shall have power and authority to recover from the bounden any loss or damage caused to the Director by such breach as may be determined by the Director by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount shall be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the Director under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provision of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the Director may deem fit.

In witness whereof Shri.....(H.E name and designation) for and on behalf of the Co-operative Academy of Professional Education and Shri..... the bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri..... (Date).....

In the presence of witnesses

1.....

2.....

Signed by Shri..... (Date)

In the presence of witnesses;

1.....

2.....